

HOSTEL APPLICATION FORM FOR ADMISSION



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K D HOSTEL FOR BOYS & ADE'S HOSTEL FOR GIRLS

Applicant No. _____

ACADEMIC YEAR **To**

APPLIED FOR (TICK THE HOSTEL NAME) **BOYS** **OR** **GIRLS**

Name of the Candidate: _____

(IN BLOCK LETTERS)

Date of Birth: DD MM YEAR

Age: **Male/Female** **Single/Married**

Course: _____ **Year of Study:** _____

Contact No. Of the Candidate: _____ **E- Mail** _____

Name of the Parents/ Guardian: _____

Mobile No : _____ **(Res)** _____ **(off)** _____

Fax: _____

E-Mail: _____

Name of the Local Guardian: _____

Address of the Local Guardian: _____

Mobile No : _____ **(Fax)** _____

E-mail: _____

Address for Correspondence: _____

Mobile No: _____

E- mail: _____

Whether the candidate had stayed in any hostel before Yes: NO:

Whether the candidate had any medical history of ailments Yes: No:

(If yes, please state briefly and attach medical certificates) _____

Hostel Rules & Regulations

1. Boarder must obey the rules and guidelines as amended by the PC3 management from time to time.
2. Boarders are not permitted to disturb their floor mates similarly they are not allowed to roam in corridors and chatting on mobile loudly.
3. Boarders have to pay the accommodation charges as framed by respective hostels before 5th of every month.
4. Boarders are not allowed to take their friends/ batch mates in their rooms or inside hostel premises without prior permission from the concerned wardens. They must obey and respect the warden of the concerned. They are also not permitted to visit market / any other place after 7 PM. They are however permitted to visit PC3 ACADEMIC BLOCK if they are having extra class if any.
5. If boarders are not performing academically according to aforesaid norms as governed by the PC3, he/she may be asked to vacate the hostel. He/She will be informed in advance for time duration of one month. (Security deposit will be refunded)
6. Parents are permitted to visit and stay with their wards once in a 2/3 months duration with prior permission in advance. A nominal L & B charges will be payable for it as per respective hostel rules.
7. The User certifies that he/she is at least 18 (eighteen) years of age or has the consent of a parent or legal guardian.
8. All prices, unless indicated specially are in Indian Rupees
9. All prices and availability of products are subject to change without prior notice at the sole discretion of PC3.
10. Smoking, Alcohol & Narcotic consumption is strictly prohibited in and around the Hostel premises. Strict action will be taken against offenders.
11. Strict adherence to the prescribed dress code is required. Decency in dressing & demeanor is a must.
12. Loitering in the Hostel campus during the class hours will not be appreciated.
13. The Management & Staff will not be responsible for personal belongings.
14. Late comers will be penalized.
15. Students must keep the Campus & Rooms clean. Defacing walls, equipment, furniture etc., is strictly prohibited.

16. Birthday/Other Celebrations are strictly prohibited in Hostel.
17. Students must turn off all the electrical equipments & lights before leaving their rooms.
18. Students are not allowed to use electric stoves, heaters etc in rooms except in designated places.
19. Food will be served only in the designated Dining Hall(s) and only during the specified timings. Wasting food & water will not be encouraged.
20. All lights must be switched off before 11 pm in the rooms. Only study lamps are permitted.
21. Mobile phone/tablet phone/music system is strictly prohibited in hostel. Keypad mobile is allowed.
22. Tipping of Wardens, Security Guards, Cleaning staff etc., is not permitted.
23. Visitors are allowed only in AV Room between: 4:30 p.m. and 6:30 p.m. Visitors are not allowed beyond the visiting area. No outside Guest\Students will be allowed inside the hostel.
24. Any complaints regarding electric equipment, plumbing etc., is required to be entered in the 'Complaints Book'.
25. Students should not enter rooms of other students without permission.
26. Silence: Strict silence shall be observed in hostel from 11.00 pm to 5.30 am. Care should be taken at all times to ensure that music\loud talking is NOT audible outside the room.
27. Any manner of festivities and noise making\celebrations will not be entertained, which may cause disturbance to other inmates in the hostel premises.
28. Students during their stay in the hostel will be governed by the management rules.

NON-COMPLIANCE WITH THE HOSTEL RULES WILL BE DEALT WITH STRICTLY

DECLARATION BY THE PARENT/ GUARDIAN

I assure that my ward will abide by the rules and regulations of the Hostel. I have no objection if my ward is expelled from the hostel for violating the rules & Regulations.

Place: _____

Date: _____

Signature of the Parents/ Guardian

FOR OFFICE USE ONLY

Name of the program _____ *Room No.* _____

Roommate's Name _____ *Class* _____

Room handed over with the following furniture _____

Admitted to hostel on _____

Amount Paid _____ *Receipt No.* _____

Place: _____

Date: _____

Signature of the Principal/ Accommodation Manager